



Republic of the Philippines
Department of Education
Region IV-A
SCHOOLS DIVISION OF QUEZON PROVINCE



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15 March 2022

DIVISION MEMORANDUM

DM No. 232, s. 2022

RECONSTITUTION OF THE GOVERNMENT ASSISTANCE AND SUBSIDIES COMPOSITE TEAM

To: Assistant Schools Division Superintendents,
Division Chiefs,
Education Program Supervisors,
Public Schools District Supervisors,
Public and Private Secondary School Heads,
All Others Concerned

1. The Department of Education (DepED), through the Office of the Schools Division Superintendent, announces the **Reconstitution of the Government Assistance and Subsidies Composite Team**.
2. Attached herewith is DepEd Order No. 006, s. 2022 for your guidance and reference.
3. Immediate dissemination of this Memorandum is desired.

ELIAS A. ALICAYA JR., EdD
Assistant Schools Division Superintendent
Officer-In-Charge
Office of the Schools Division Superintendent

cid-ims/jam/rqn/03/15/2022

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Address: Sitio Fori, Brgy. Talipan, Pagbilao, Quezon
Trunkline #: (042) 784-0366, (042) 784-0164, (042) 784-0391, (042) 784-0321
Email Address: quezon@deped.gov.ph
Website: www.depedquezon.com.ph



Republic of the Philippines
Department of Education

04 MAR 2022

DepEd ORDER
No. 006, s. 2022

**RECONSTITUTION OF THE GOVERNMENT ASSISTANCE
AND SUBSIDIES COMPOSITE TEAM**

To: Undersecretaries
Assistant Secretaries
Bureau and Service Directors
Regional Directors
Schools Division Superintendents
Public and Private Elementary and Secondary School Heads
All Others Concerned

1. The Department of Education (DepEd) issues the enclosed DepEd Order (DO) on the **Reconstitution of the Government Assistance and Subsidies (GAS) Composite Team**.
2. Republic Act (RA) No. 6728, as amended by RA 8545 or the Expanded Government Assistance to Students and Teachers in Private Education Act, provides for the use of government funds in the implementation of various programs of assistance and subsidies in support of learners and teachers in private education.
3. RA 10533, otherwise known as the Enhanced Basic Education Act of 2013, further expanded the beneficiaries of the Government Assistance to Students and Teachers in Private Education (GASTPE) programs to include Senior High School (SHS) learners, which resulted in the addition of new programs that no longer limit participation to students and teachers in private education, and instead include learners from and in public schools, state universities and colleges (SUCs) and local universities and colleges (LUCs). Under the said law, DepEd may also develop other forms of financial arrangements consistent with the principles of public-private partnership. Thus, DepEd adopts the use of GAS to refer to the GASTPE programs, as well as, other existing and future programs of the same nature.
4. The Department jointly implements Education Service Contracting (ESC), Senior High School Voucher Program (SHS VP), In-Service Training (INSET) and Teachers' Salary Subsidy (TSS) programs with the Private Education Assistance Committee (PEAC) to provide assistance to private education in the country, as provided for in special provisions in the annual General Appropriations Act.
5. In view of the recent developments on the assignments and designations of DepEd officials pursuant to Office Order OO-OSEC-2021-030 dated August 2, 2021, the GAS Composite Team is being reconstituted in order to
 - a. Ensure a systemic and systematic approach in managing the GAS programs as part of strategic ways in the proper utilization of funds;
 - b. Address the existing and emerging challenges in program implementation, particularly in policymaking and financial management; and

- c. Define the roles and responsibilities of its members for a structured delegation of authorities to implement the GAS programs efficiently and effectively.
6. All provisions of existing DepEd Orders (DOs) and other issuances inconsistent with this DO are rescinded, repealed, revised and/or modified accordingly. Specifically, this DO repeals DepEd Order No. 16, s. 2016 titled **Creation of the Interim Project Management Office (PMO) for the Government Assistance to Students and Teachers in Private Education (GASTPE) Effective School Year (SY) 2015-2016.**
7. This Order shall take effect immediately upon its issuance. Its certified copies shall be registered with the University of the Philippines Law Center (UP LC)-Office of the National Administrative Register (ONAR), UP Diliman, Quezon City.
8. For clarifications and inquiries, please contact the **Government Assistance and Subsidies-Program Management Office**, Alonzo Building, Department of Education Central Office, DepEd Complex, Meralco Avenue, Pasig City through email at fs.pmo@deped.gov.ph.
9. Immediate dissemination of and strict compliance with this Order is directed.


LEONOR MAGTOLIS BRIONES
Secretary

Encl.:

As stated

References:

DepEd Order No. (16, s. 2016)

Office Order (OO-OSEC-2021-030 dated August 2, 2021)

To be indicated in the Perpetual Index
under the following subjects:

COMMITTEES
FUNDS
LEARNERS
POLICY
PRIVATE EDUCATION
PROGRAMS
TEACHERS



For information only. DepEd-SEC-454822



RECONSTITUTION OF THE GOVERNMENT ASSISTANCE AND SUBSIDIES COMPOSITE TEAM

I. RATIONALE

1. Republic Act (RA) No. 6728, as amended by RA No. 8545 or the Expanded Government Assistance to Students and Teachers in Private Education Act, provides for the use of government funds in the implementation of various programs of assistance and subsidies in support of learners and teachers in private education.
2. RA No. 10533, otherwise known as the Enhanced Basic Education Act of 2013, further expanded the beneficiaries of the Government Assistance to Students and Teachers in Private Education (GASTPE) programs to include Senior High School (SHS) learners, which resulted in the addition of new programs that no longer limit participation to students and teachers in private education, and instead include learners from and in public schools, state universities and colleges (SUCs), and local universities and colleges (LUCs). Under the said law, DepEd may also develop other forms of financial arrangements consistent with the principles of public-private partnership. Thus, DepEd hereby adopts the use of "Government Assistance and Subsidies (GAS)" to refer to the GASTPE programs as well as other existing and future programs of the same nature.
3. The Department jointly implements Education Service Contracting (ESC), Senior High School Voucher Program (SHS VP), In-Service Training (INSET), and Teachers' Salary Subsidy (TSS) programs with the Private Education Assistance Committee (PEAC), pursuant to the special provisions in the annual General Appropriations Act. PEAC is the trustee of the Fund for Assistance to Private Education (FAPE), a perpetual trust fund created by and between the Philippine and United States governments under Executive Order No. 156, s. 1968 to provide assistance to private education in the country. The Secretary of Education serves as the ex officio Chair of the PEAC.
4. In March 2016, through DepEd Order 16, s. 2016 entitled "Creation of the Interim Project Management Office (PMO) for the Government Assistance to Students and Teachers in Private Education (GASTPE) Effective School Year (SY) 2015-2016," an interim Project Management Office (PMO) was established to ensure the smooth and streamlined implementation of the program under DepEd's rationalized structure. The interim PMO or Composite Team was composed of members involved in the review of policies, provisions, and implementation of the GASTPE Program.
5. In August 2016, through Office Order OO-OSEC-2016-02, former Undersecretary Jesus L.R. Mateo, then Assistant Secretary, was designated as Interim Program Manager for GASTPE.
6. Through DepEd Order 16, s. 2021 entitled "Creation of the Program Management Office in the Department of Education - Central Office for Finance Processes Relative to Government Assistance and Subsidies Programs," a GAS - PMO was created under the Office of the Undersecretary for Finance to support the different GAS programs and the officials, offices, and personnel designated to

manage them through timely and efficient processing of all financial-related transactions related to the GAS programs.

7. In view of the retirement of former Undersecretary Mateo, Office Order OO-OSEC-2021-030 dated August 2, 2021 - or "Assignment of DepEd Representatives to the Private Education Assistance Committee, Philippine High School for the Arts, and National Museum, and Officers in Charge of the Government Assistance to Students and Teachers in Private Education, BARMM Matters, and Approval of Travel Authorities / Travel Ban Exemption," was issued to assign DepEd officials to handle the assignments of then Undersecretary Mateo. Section 2(d) of the said Office Order designated Undersecretary Annalyn M. Sevilla and alternately, Director Jocelyn D.R. Andaya to handle concerns on the Government Assistance to Students and Teachers in Private Education (GASTPE), including those related to Education Service Contracting (ESC), Senior High School Voucher Program (SHS VP), and the Joint Delivery Voucher Program for Senior High School Technical-Vocational-Livelihood Specializations (JDVP-TVL).
8. Section 3 of Office Order OO-OSEC-2021-030 also directed Undersecretary Sevilla to continue convening the GASTPE Composite Team, in close coordination with Undersecretary Tonisito M.C. Umali, Esq. as the alternate representative of the Secretary to the PEAC. Furthermore, it provided that the GAS - PMO, established under DepEd Order 16, s. 2021, shall serve as the support team of the GASTPE Composite Team.
9. In view of these recent developments, the GAS Composite Team is being reconstituted to:
 - a. Ensure a systemic and systematic approach in managing the GAS programs as part of strategic ways in the proper utilization of funds.
 - b. Address the existing and emerging challenges in program implementation, particularly in policymaking and financial management.
 - c. Define the roles and responsibilities of its members for a structured delegation of authorities to implement the GAS programs efficiently and effectively.

II. SCOPE

This DepEd Order covers the reconstitution of the GAS Composite Team and clarifies the roles and responsibilities of the members of the Executive Committee, as members of the Composite Team, in the management and implementation of GAS programs. This also covers instructions to the personnel assigned in the implementation of the GAS programs.

III. DEFINITION OF TERMS

For this DepEd Order, the following terms and phrases in this document are defined as follows:

1. **Government Assistance to Students and Teachers of Private Education (GASTPE)**- a program which allows the Department of Education to provide financial assistance to students and teachers in private schools in order to improve access and quality in private education and decongest public schools.

2. **Educational Service Contracting (ESC)** – A program of financial assistance wherein subsidies called ESC grants are provided to qualified Junior High School (JHS) – Grades 7 to 10 learners in participating JHSs
3. **Senior High School Voucher Program (SHS-VP)** – A program of financial assistance wherein subsidies are provided to qualified Senior High School (SHS) – Grades 11 to 12 learners in participating private or non-DepEd public SHSs
4. **Teachers' Salary Subsidy (TSS)** – is a program wherein an annual salary subsidy is provided to qualified licensed teachers in ESC-participating schools.
5. **In-Service Training (INSET)** – training program for teachers in private JHS and SHSs
6. **Joint Voucher Delivery Program (JVDP)** – is a program designed to optimize Technical Vocational Livelihood (TVL) learning by allowing SHS students enrolled in public schools to avail of vouchers and take their TVL specializations in eligible partner institutions from either private or non-DepEd public SHSs, as well as Technical Vocational Institute (TVIs), offering their desired specializations.
7. **Private Education Assistance Committee (PEAC)** – is a five (5)-member committee constituted to serve as trustee of the Fund for Assistance to Private Education (FAPE), a permanent and irrevocable trust fund, and identified as co-manager of DepEd in the ESC, SHS VP, INSET, and TSS programs under the annual General Appropriations Act.

IV. POLICY STATEMENT

The Department of Education implements GAS programs in support of learners and teachers in private education. The Department hereby establishes the necessary mechanisms to ensure proper administration, management, and monitoring and evaluation of GAS programs. In this regard, the GAS Composite Team, which shall be responsible for the overall policy development and program design of the GAS programs in the DepEd Central Office, is hereby reconstituted.

The GAS Composite Team shall be assisted by the GAS – PMO which is assigned to report directly to the Undersecretary for Finance as the Chairperson of the reconstituted GAS Composite Team.

V. ROLES AND RESPONSIBILITIES

The GAS Composite Team shall perform the following functions:

1. Set the necessary policies and directives for the ESC, TSS, SHS VP, INSET, and JDVP, and monitor the accessibility of these educational opportunities;
2. Perform monitoring and oversight functions on the co-implementation of PEAC of the ESC, TSS, SHS VP, INSET in private schools and SUCs/LUCs, through the designated alternate of the Secretary in the PEAC

3. Ensure that the annual, as well as long-term funding requirements of the ESC, TSS, SHS-VP, INSET, and JDVP, are supported and provided for by their inclusion in DepEd's annual budget;
4. Process and ensure the prompt release of the entitlements of the learners and teachers through the participating schools in the ESC, TSS, SHS VP, INSET, and JDVP with complete billing documents;
5. Set the policy directions for the formulation, management, and conduct of teacher and administrator training programs in accordance with DepEd's training priorities for purposes of supporting and ensuring the delivery of quality educational services by participating private schools;
6. Set the agenda and policy directions for the conduct of research and evaluation studies on the ESC, TSS, SHS VP, INSET, and JDVP;
7. Conduct monitoring and evaluation activities and report to appropriate authorities the performance of the ESC, TSS, SHS-VP, INSET, and JDVP, including but not limited to PEAC, the participating private schools, and the DepEd field units, as well as report other concerns in connection with or relating to the ESC, TSS, SHS-VP, INSET and JDVP and its stakeholders; and
8. Work with PEAC, through the EXECOM who represents the Secretary, on the updating and management of the information systems for ESC, TSS, SHS-VP, and INSET, including providing access to data, documents, and other information that are pertinent to the programs, such as status reports on the payment of grants to participating schools, and the Learner Information System (LIS), among others.

Through DepEd Order 16, s. 2021, a GAS - PMO was created under the Office of the Undersecretary for Finance to handle all financial transactions of all GAS-related programs, activities, and projects. Pursuant to Office Order OO-OSEC-2021-030 which designated the GAS - PMO as the Secretariat of the GAS Composite Team, the functions of the GAS - PMO as stipulated in DepEd Order 16 s.2021 is hereby amended, as follows:

1. Provide staff support to the GAS Composite Team in the performance of its functions, and serve as secretariat during GAS Composite Team meetings
2. Disseminate the necessary issuances, memoranda, and communications with regard the policies and directives set by the GAS Composite Team for the ESC, TSS, SHS VP, INSET, and JDVP
3. Ensure that the validation, approval, billing, and payment processes of the GAS programs are implemented in accordance with DepEd policies and guidelines
4. Implement action plans and optimize the processing of GAS-related financial transactions through streamlined processing system,
5. Ensure a dedicated team to answer financial - related matters and concerns, and ensure that Service Level Agreements are met in processing payments
6. Provide periodic reporting on finance-related transactions, such as budget utilization, downloading of funds, and cash programming, to aid the decision-makers, including the GAS Composite Team, in coming up with informed decisions
7. Prepare and update data analytics of finance-related transactions for monitoring and evaluation of GAS programs

8. Coordinate with the Private Education Office, other concerned DepEd offices, and the designated alternate representative of the Secretary to the PEAC, in matters concerning GAS programs
9. Regularly monitor the availability of allotment, obligation, and disbursement of payments to GAS – participating schools to support the Private Education Office in handling queries from schools, parents, teachers, etc.
10. Submit all documentary requirements to Finance Service units to support processing of the release, obligation, and disbursement of funds (downloading of funds and payments)

VI. FRAMEWORK/PROCEDURES/STANDARDS

1. The GAS Composite Team shall be composed of the following:

Chairperson	:	Undersecretary for Finance
Vice Chairperson	:	Designated Alternate Representative of the Secretary to the PEAC
		Director of Bureau of Curriculum Development
Members	:	Chief of Staff
		ExeCom official supervising Curriculum and Instruction
		ExeCom Official supervising Planning
		ExeCom Official supervising Legal Affairs
		ExeCom Official supervising Field Operations
		ExeCom Official supervising Alternative Learning System (ALS)
		Assistant Secretary for Finance
Technical Working Group (TWG)	:	Director of Planning
		Director of Legal Affairs
		Director of Finance

2. The above officials may designate an alternate representative to the GAS Composite Team, at least Director level, subject to the approval of the Secretary.
3. In addition to the functions of the GAS Composite Team as provided in Section V, the following matrix provides the roles that are specific to each member of the GAS Composite Team:

Position	Official	Role
Chairperson	Undersecretary for Finance	Provide overall supervision and management in the implementation, monitoring and evaluation of the GAS programs.
Vice Chairperson	Designated Alternate Representative of the Secretary to the PEAC	Ensure close coordination and collaboration with the PEAC for the purposes of implementing the GAS programs according to the implementing guidelines and existing issuances.

	Director, Bureau of Curriculum Development	Work closely with the Chairperson in the management, implementation, monitoring and evaluation of the GAS programs.
Member	Chief of Staff	Provide guidance in aligning the Secretary's agenda, plans, and other priorities with the directions for the GAS programs.
	ExeCom Official supervising Curriculum and Instruction	Take the lead in setting the policy directions in the formulation, management, and conduct of the INSET in accordance with DepEd's training priorities for purposes of supporting and ensuring the delivery of quality educational services by participating private schools.
	ExeCom Official supervising Planning	In coordination with the Alternate Representative of the Secretary to the PEAC, review the guidelines, and provide directions and inputs in the identification of research priorities that will be undertaken through the Research and Innovation for Success in Education (RISE) program with PEAC.
	ExeCom Official supervising Legal Affairs	Lead the legal review of the Memorandum of Agreement (MOA) between DepEd and PEAC. Provide legal opinion/advice on matters with legal implications that arise from program implementation
	ExeCom Official supervising Field Operations	In coordination with the Alternate Representative of the Secretary to the PEAC, provide guidance to the Regional Offices in taking appropriate action on adverse findings against GAS-participating private schools during the conduct of Monitoring activities.
	ExeCom Official supervising Alternative Learning System	Set the policy directions for the formulation, management, and conduct of the Alternative Learning System (ALS) program in accordance with DepEd's training priorities for purposes of supporting and ensuring the delivery of quality educational services by participating private schools.
Member	Assistant Secretary for Finance	Ensure that the annual, as well as long-term funding requirements of the GAS programs, are supported and provided

		<p>for by their inclusion in the DepEd's annual budget.</p> <p>Ensure the prompt release of the entitlements of the participating schools with complete billing documents.</p> <p>Ensure that mechanisms are in place to facilitate the processing of requests for payment, and other documents necessary for utilization (obligation and disbursement) of GAS funds</p>
Technical Working Group (TWG)	<p>Director of Planning</p> <p>Director of Legal</p> <p>Director of Finance</p>	Shall support GAS Composite Team in the review of policy and funding requirements of GAS Programs.

4. The summary list of billing statements and requests for payment, including the Obligation Request and Status (ORS), Disbursement Voucher (DV), and List of Due and Demandable Accounts Payable (LDDAP), shall be signed by the following authorities pursuant to DepEd Order No. 8, s. 2021.

- 4.1.1. Signing authorities for the Obligation Request and Status (ORS) and Disbursement Voucher (DV) for GAS Payments particularly Education Service Contracting (ESC), Teachers Salary Subsidy (TSS), Senior High School Voucher Program (SHS-VP) and Joint Deliver Voucher Program (JDVP) MOOE

	Obligation Request and Status (ORS)	Disbursement Voucher (DV)		
	Box A	Box A	Box C	Box D
	Charges to appropriation / allotment are necessary, lawful, and under my direct supervision; and supporting documents are valid, proper, and legal	Certification as to expenses necessary, lawful, and incurred under the direct supervision of the head of office/unit.	Certification as to the availability of cash, or subject to authority to debit account, and supporting documents are complete and the amount claimed proper	Approval of payment

Not over 1 Million	Director for BCD	Director for BCD	Chief Accountant	Director for FS
Over P1 Million up to P5 Million				Asec for Finance
Over P5 Million up to P75 Million	Asec for C&I	Asec for C&I		Usec for Finance
Over 75 Million	Usec for C&I	Usec for C&I		Secretary

- 4.1.2. Signing authorities for the LDDAP-ADA for GAS Payments particularly Education Service Contracting (ESC), Teachers Salary Subsidy (TSS), Senior High School Voucher Program (SHS-VP) and Joint Delivery Voucher Program (JDVP) MOOE

	LDDAP-ADA	
	Certified in accordance with the existing accounting, procurement, auditing rules and regulations.	Assumption of full responsibility for the accuracy of the listed claims and authenticity of the supporting documents
Not over 1 Million	Chief Accountant	Director for Finance Service
Over P1 Million up to P10 Million		Asec for Finance
Over P10 Million up to P75 Million		Usec for Finance
Over 75 Million		Secretary (with initials from Usec for Finance)

5. Conduct of GAS Composite Team Meetings

The Chairperson of the GAS Composite Team shall convene the members, in close coordination with the alternate representative of the Secretary to the PEAC. The following meetings shall be conducted, with the assistance of GAS – PMO as the Secretariat. A Notice of Meeting (NOM), approved and signed by the Chairperson, shall be released by the GAS – PMO.

A. Regular Meetings shall be conducted every other month, focusing on the following agenda items:

- i. Updates on the GAS programs
- ii. Challenges and Action Plans
- iii. Budget Performance
- iv. Program Evaluation
- v. Other Matters (e.g. agenda items related to the performance of each GAS Composite Team member's specific roles)

B. Special Meetings may be called by the Chairperson or any member of the Composite Team as the need arises.

VII. Monitoring and Evaluation

The Office of the Undersecretary for Finance shall continuously gather feedback on the implementation of this DepEd Order from all concerned internal and external stakeholders. It shall conduct a periodic review of this policy to further enhance its provisions and effectiveness.

VIII. References

- Republic Act No. 10533 or the Enhanced Basic Education Act of 2013
- Republic Act No. 6728 or the Government Assistance to Students and Teachers in Private Education (GASTPE) Act
- Republic Act No. 8545 or the E-GASTPE Act
- DepEd Order 16, s. 2016 "Creation of the Interim Project Management Office (PMO) for the Government Assistance to Students and Teachers in Private Education (GASTPE) Effective School Year (SY) 2015-2016"
- Office Order OO-OSEC-2016-02 "Designating Acting Assistant Secretary Jesus L.R. Mateo as Interim Government Assistance to Students and Teachers in Private Education Program Manager"
- DepEd Order 8, s. 2021 "Revised Signing Authorities for Administrative and Financial Matters in the Department of Education"
- DepEd Order 16, s. 2021 "Creation of the Program Management Office in the Department of Education - Central Office for Finance Processes Relative to Government Assistance and Subsidies Programs"
- Office Order OO-OSEC-2021-030 "Assignment of DepEd Representatives to the Private Education Assistance Committee, Philippine High School for the Arts, and National Museum, and Officers in Charge of the Government Assistance to Students and Teachers in Private Education, BARMM Matters, and Approval of Travel Authorities / Travel Ban Exemption"

IX. Effectivity/ Transitory Provision

This DepEd Order shall take effect immediately upon its issuance. Its certified copies shall be registered with the Office of the National Administrative Register (ONAR) at the University of the Philippines (UP) Law Center, UP Diliman, Quezon City.